

Nigerian Electricity Regulatory Commission

Adamawa Plaza, Plot 1099, 1st Avenue, CBD, P.M.B, 136, Abuja

Expression of Interest (EOI)

This request for Expression of Interest is for the execution of vital consultancy projects that will aid the Commission in her core activities

The projects required are-

1. Engagement of Health & Safety Inspectors and Investigators
2. Development of Regulatory framework for the creation/operation of Power Consumer Assistance Fund
3. Advisory Services on Strategic review and follow-up service for 2010 Management Retreat
4. Engagement of Inspectors for Review Successor Companies Accounts
5. Engagement of Financial Management Consultants including development of Internal Audit Manual
6. Engagement of Consultant for Electricity Performance Monitoring Framework

A more detailed Term of reference (TOR) shall be provided alongside with the Request for Proposal (RFP) and will be sent to firms that will be shortlisted for the assignment.

1. 1. Eligibility To Participate

The Nigerian Electricity Regulatory Commission now invites eligible Consultants to indicate their Interest in providing the above services. Interested consultants must provide detailed information indicating that they are qualified to perform the services as provided for in the Procurement Act. The information must also include

1. Core business area of the organization and years of experience with brochure
2. Description of similar assignments executed and that are verifiable, references that can attest to successful completion of similar jobs and experience in similar conditions
3. Appropriate key personnel available for the assignment
4. Certificate of registration with Corporate Affairs Commission

5. Company's current Tax Clearance Certificate issued by the proper authority and reflecting the true turnover of the company in any tax period
 6. VAT Registration Certificate
 7. Comprehensive company profile reflecting executive capacity with addresses, mobile phone numbers and e-mail contacts
 8. Evidence from the company's bankers as to its financial capacity to undertake the project if awarded. In addition prospective bidders shall be required to demonstrate that they are financially capable to provide any service which they may be offered following this general qualification
 9. A sworn statement that the company is not in receivership or about to be in receivership
 10. (J) Accompanying sworn affidavit of disclosure; to disclose clearly if any of the officers (or related persons) of the Nigerian Electricity Regulatory Commission (NERC) or Bureau for public Procurement is a former or present Director/Chairman of the company and that the company does not have any Director/Chairman who has been convicted in any country for any criminal offence relating to fraud or financial impropriety.
 11. Verifiable documentary evidence of similar and other jobs successfully executed within the last three years. Such evidence shall be in form of valid and verifiable letters of award of contract(s), contract agreement and completion certificates or Interim Payment Certificates where such services(s) is still in progress
 12. A sworn Affidavit that the company is not a replacement for a hitherto tax defaulting company
- m. Submit evidence of having fulfilled ail obligations with regards to pensions and social contributions as provided in the Pensions Acts 2004

Interested Consultants may obtain further information from the Procurement Unit of the Commission as from 9.00 am to 4.00 pm Monday to Friday at the address stated below.

1. 2. Submission Of EOI

Expressions of interest (EOI) must be submitted in three (3) hard copies and one electronic copy on CD on or before 11.00 am, Tuesday, May 25th, 2010 with the inscription on the Top left side of the envelopes: "Expression of Interest for Consultancy for..... (state the project title)". Late submissions will be rejected. EOI must be submitted at the Commission's Secretariat, 2nd Floor, Adamawa Plaza and addressed as indicated below:

The Administrator

Nigerian Electricity Regulatory Commission

Adamawa Plaza, 2nd Floor

Plot 1099, 1st Avenue, Off Shehu Shagari Way

CBD, Abuja

The EOI will be opened on 25th May, 2010 in the presence of general public and representatives of firms that expressed interest who choose to attend at 12: 00 noon in the Commission's Hearing Room on the 1st floor of Adamawa Plaza

1. **3. Important Notice**

Consultants will be selected in accordance with the procedures as set out in the 2007 Procurement Act and the Procurement Procedure Manual for Public Procurement in Nigeria January **2008**-Consultants expressing interest in more than one project should submit separate documentation for each

Signed

Management